

Summer & Day Camp Business Guide

Weekly review and next-season decision

Add your details and work through this sheet with your team.

Camp / programme

Prepared by

Date

Week and program**Places sold / actual attendance****Income collected / refunds / unpaid fees****Actual staff hours and cost****Other actual costs****Operating result****Most common child feedback****Most common family feedback****Safety and access issues****One process to keep****One process to change****Conditions before repeating or expanding****Named owner and due date for each change**