

The Sports and Coaching Camp Business Guide

Registration fields and separate choices

Add your details and work through this sheet with your team.

Camp / programme

Prepared by

Date

Core booking fields
Offering, participant name, necessary age information, payer, contact details, booking amount and status

For minors where needed
Guardian details, emergency contacts, authorised pickup people, approved arrival and release arrangement

Participation planning
Relevant skill information, support needs, health and emergency-plan questions through a secure route

Separate reviewed documents or choices:

Item	Required or optional?	Purpose explained?	Agreement or valid basis recorded?
Booking terms	Status	Yes/no	Record/version/date
Activity consent and risk information	Status	Yes/no	Record
Health or medicine permissions	As applicable	Yes/no	Record
Transport or named trip permission	As applicable	Yes/no	Record
Marketing messages	Optional where appropriate; use lawful basis.	Yes/no	Record
Marketing photos or video	Separate optional choice where appropriate.	Yes/no	Record/scope

Privacy notice and question route

Details

Change-of-information process

Details

Ready-to-attend review owner

Name

Do not use this checklist itself as a waiver. Have actual consent and legal wording reviewed. Do not bundle unrelated optional uses into one forced agreement.