

Ski & Snowboard Camp Business Guide

Early-finisher handover

Add your details and work through this sheet with your team.

Camp / programme	Prepared by	Date

[Participant] leaves [group/activity] at [time] because [factual reason]. [Worker] hands care to [worker] at [location]. Gear and required health items are [location/status]. The revised pickup or return plan is [plan]. The group roster and base roster were updated by [name].

Your notes and decisions

Our plan

Next steps

Who will do what, and by when?
