

Family Camp Business Guide

Household and individual record

Add your details and work through this sheet with your team.

Camp / programme	Prepared by	Date

Household ID and booking contact

Details

Room

Assignment

Each guest

Name/ID, age band where needed, relevant role

Authorized adults for each child

Reviewed record

Meals, activities, childcare, and support

Linked individual records

Changes

Time, approving worker, affected systems updated
