

Adventure & Outdoor Camp Business Guide

Near-miss and field-learning note

Add your details and work through this sheet with your team.

Camp / programme	Prepared by	Date

Record what happened, where, when, conditions, people involved, decisions, controls that worked or failed, and immediate action. Avoid blame and diagnosis. Assign a review owner and due date. Keep reporting separate from pressure to show a perfect season.

Your notes and decisions

Our plan

Next steps

Who will do what, and by when?
