

Adventure & Outdoor Camp Business Guide

Evacuation planning sheet

Add your details and work through this sheet with your team.

Camp / programme	Prepared by	Date

Record likely incident locations, access and exits, communication, qualified response, outside-help contacts, group supervision, care information, transport, relocation, family communication, and known limits. Test the lead guide being unavailable. This sheet supports, not replaces, a professionally developed emergency plan.

Your notes and decisions

Our plan

Next steps

Who will do what, and by when?
