

Adventure & Outdoor Camp Business Guide

# Equipment issue sheet

Add your details and work through this sheet with your team.

Camp / programme

Prepared by

Date

| Item ID | User or group | Fit or readiness checked by | Condition | Returned | Cleaning, service, or retirement action |
|---------|---------------|-----------------------------|-----------|----------|-----------------------------------------|
| Item    | ID            | Competent person            | Facts     | Record   | Action                                  |
|         |               |                             |           |          |                                         |
|         |               |                             |           |          |                                         |
|         |               |                             |           |          |                                         |

Follow manufacturer and activity-specific inspection requirements separately.