

Adventure & Outdoor Camp Business Guide

Departure decision record

Add your details and work through this sheet with your team.

Camp / programme	Prepared by	Date

Record date, leader, current alerts, land status, route conditions, actual roster, staff competence, gear checks, transport, care plans, communications, base-contact readiness, and emergency capacity. State

go	go with documented changes
,	, or

do not go

, with reasons. Send the current plan to the base contact.
